

Isle of Anglesey County Council

Report to:	The Executive
Date:	25 October 2022
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service / Director:	Director of Function – Council Business / Monitoring Officer
Report Author:	Rhys H Hughes Deputy Chief Executive / Interim Head of Democratic Services
Local Members:	Not applicable

A – Recommendation/s and reason/s

In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.

The Executive is requested to:

confirm the attached updated work programme which covers **November 2022 – June 2023**;

identify any matters for specific input and consultation with the Council's Scrutiny Committees;

note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.

B – What other options did you consider and why did you reject them and/or opt for this option?

-

C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

Ch – Is this decision consistent with policy approved by the full Council?

Yes.

D – Is this decision within the budget approved by the Council?

Not applicable.

Dd – Assessing the potential impact (if relevant):

1	How does this decision impact on our long term needs as an Island?	Not relevant.
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?	
3	Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.	
4	Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.	
5	Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.	
6	If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.	
7	Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.	

E – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment.
9	Local Members	Not relevant

F - Appendices:

The Executive's Forward Work Programme: November 2022 – June 2023

The Executive's Forward Work Programme

Period: November 2022 – June 2023

Updated 12 October 2022



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

* Key:

S = Strategic – key corporate plans or initiatives

O = Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: November 2022 – June 2023

Updated 12 October 2022

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
November 2022						
1	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi		The Executive 29 November 2022	
2	Corporate Scorecard – Quarter 2, 2022/23 (S) Quarterly performance monitoring report.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Robin Williams	Corporate Scrutiny Committee 22 November 2022	The Executive 29 November 2022	
3	Revenue Budget Monitoring Report – Quarter 2, 2022/23 (S) Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams	Finance Scrutiny Panel 26 October 2022	The Executive 29 November 2022	
4	Capital Budget Monitoring Report – Quarter 2, 2022/23 (S) Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams	Finance Scrutiny Panel 26 October 2022	The Executive 29 November 2022	

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: November 2022 – June 2023

Updated 12 October 2022

	Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
5	Housing Revenue Account Budget Monitoring Report – Quarter 2, 2022/23 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams	Finance Scrutiny Panel 26 October 2022	The Executive 29 November 2022	
6	Council Tax Base 2023/24 To determine the tax base for 2023/24.		Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams	Finance Scrutiny Panel 26 October 2022	The Executive 29 November 2022	
7	HRA Housing Rents and Housing Service Charges 2023/24		Housing	Ned Michael Head of Housing Services Cllr Alun Mummery	Finance Scrutiny Panel	The Executive 29 November 2022	
8	Disabled Facilities Grants Policy		Housing	Ned Michael Head of Housing Services Cllr Alun Mummery		The Executive 29 November 2022	
9	Destination Management Plan		Regulation and Economic Development	Christian Branch Head of Regulation and Economic Development Cllr Carwyn Jones		The Executive 29 November 2022	

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: November 2022 – June 2023

Updated 12 October 2022

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
December 2022						
10	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi		The Executive 13 December 2022
January 2023						
11	2023/24 Budget (S) To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams	Finance Scrutiny Panel - Date to be confirmed Corporate Scrutiny Committee - Date to be confirmed	The Executive Date to be confirmed, subject to Welsh Government timescale.
12	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi		The Executive 24 January 2023

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: November 2022 – June 2023

Updated 12 October 2022

	Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
13	Council Plan 2023-2028	Forms part of the Council's Policy Framework – a collective decision is required to make a recommendation to the full Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Robin Williams	Corporate Scrutiny Committee 19 January 2023	The Executive 24 January 2023	Full Council Date to be confirmed
14	Care Inspectorate Wales Post-Inspection Action Plan – Performance Evaluation Inspection		Social Services	Fôn Roberts Director of Social Services Cllr Alun Roberts	Social Services Scrutiny Panel 12 January 2023 Corporate Scrutiny Committee 19 January 2023	The Executive 24 January 2023	
February 2023							
15	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi		The Executive 14 February 2023	

* Key:

S = Strategic – key corporate plans or initiatives

O = Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: November 2022 – June 2023

Updated 12 October 2022

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)	
16	Anglesey Further Education Trust Annual Report and Accounts 2021/22		Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams Cllr Ieuan Williams		The Executive 14 February 2023	
February / March 2023 - Dates of meetings subject to Welsh Government timescale							
17	Revenue Budget Monitoring Report – Quarter 3, 2022/23 (S) Quarterly financial monitoring report.		Resources	Marc Jones Director of Function– Resources / Section 151 Officer Cllr Robin Williams	Finance Scrutiny Panel 12 January 2023	The Executive	
18	Capital Budget Monitoring Report – Quarter 3, 2022/23 (S) Quarterly financial monitoring report.		Resources	Marc Jones Director of Function– Resources / Section 151 Officer Cllr Robin Williams	Finance Scrutiny Panel 12 January 2023	The Executive	
19	Housing Revenue Account Budget Monitoring Report – Quarter 3, 2022/23 (S) Quarterly financial monitoring report.		Resources	Marc Jones Director of Function– Resources / Section 151 Officer Cllr Robin Williams	Finance Scrutiny Panel 12 January 2023	The Executive	

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: November 2022 – June 2023

Updated 12 October 2022

	Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
20	Treasury Management Strategy Statement 2023/24 Adoption of strategy for the new financial year.		Resources	Marc Jones Director of Function– Resources / Section 151 Officer Cllr Robin Williams	Finance Scrutiny Panel (Governance and Audit Committee February 2023)	The Executive	Full Council
21	Community Based non-residential Social Care Services –2023/24 Fees and Charges .		Adults Services	Arwel Owen Head of Adults Services Cllr Alun Roberts	Finance Scrutiny Panel	The Executive	
22	Local Authority Homes for Older People – Setting the Standard Charge 2023/24		Adults Services	Arwel Owen Head of Adults Services Cllr Alun Roberts	Finance Scrutiny Panel	The Executive	
23	Fees and Charges 2023/24		Resources	Marc Jones Director of Function– Resources / Section 151 Officer Cllr Robin Williams	Finance Scrutiny Panel	The Executive	

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: November 2022 – June 2023

Updated 12 October 2022

	Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
24	Independent Sector Care Home Fees 2023/24		Adults Services	Arwel Owen Head of Adults Services Cllr Alun Roberts	Finance Scrutiny Panel	The Executive	
25	Medium Term Financial Strategy and Budget 2023/24 (S) Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams	Finance Scrutiny Panel Corporate Scrutiny Committee	The Executive	Full Council
26	Capital Strategy and Capital Programme		Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams	Finance Scrutiny Panel	The Executive	
27	Capital Budget 2023/24		Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams	Finance Scrutiny Panel Corporate Scrutiny Committee	The Executive	

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: November 2022 – June 2023

Updated 12 October 2022

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)	
March 2023							
28	Annual Equality Report 2021/22	Equality and Diversity Portfolio Holder	Council Business	Lynn Ball Director of Function – Council Business / Monitoring Officer Cllr Llinos Medi	Partnership and Regeneration Scrutiny Committee 15 March 2023	Delegated Decision March 2023	
29	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi		The Executive 21 March 2023	
30	Corporate Scorecard – Quarter 3, 2022/23 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Robin Williams	Corporate Scrutiny Committee 14 March 2023	The Executive 21 March 2023	
31	Housing Revenue Account (HRA) Business Plan		Housing	Ned Michael Head of Housing Services Cllr Alun Mummery	Finance Scrutiny Panel	The Executive 21 March 2023	

* Key:

S = Strategic – key corporate plans or initiatives

O = Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: November 2022 – June 2023

Updated 12 October 2022

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
32	Social Services Improvement Programme Progress Report	Social Services	Fôn Roberts Director of Social Services Cllr Gary Pritchard Cllr Alun Roberts	Social Services Scrutiny Panel / Corporate Scrutiny Cttee 14 March 2023	The Executive 21 March 2023	
April 2023						
33	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi		The Executive 25 April 2023
May 2023						
34	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi		The Executive May 2023

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: November 2022 – June 2023

Updated 12 October 2022

	Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
June 2023							
35	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi		The Executive June 2023	

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information